

# Lanakila Baptist Schools

(Elementary School Division)

## CHECK LIST FOR SUBMITTING SCHOOL APPLICATION

Thank you for applying to Lanakila Baptist Schools.

The following items are necessary for processing the application without delay:

- 1) **Application for Admission** completed and signed, by parent and student, front and back.
- 2) \$25.00 (non-refundable) Application Fee turned in with the **Application for Admission**.
- 3) To be given to the School Office of your child's current school:
  - a. **Consent for Release of Information** (*white form*)
  - b. **Administrator Reference Report** (*green form*) **\*\*Grades 2-12 only**
- 4) **Teacher Reference Report** (*pink form*):
  - a. Grades Kin & 1: One form to be given to student's current teacher
  - b. Grades 2-6: Two forms to be given to two (2) of the student's current teachers.  
**(If the student only has 1 teacher, then please discard the second form.)**
- 5) Copy of current year's report card and final report card from the previous 2 years.
- 6) Copy of Health Card (Form 14), including current TB Clearance and Shot Record. Student must be up-to-date on all shots.
- 7) Proof of Health Insurance (i.e., copy of Kaiser, HMSA, Quest, or Military I.D. card).

**Please send the above information to the address below:**

Lanakila Baptist Elementary School  
94-1250 Waipahu Street  
Waipahu, HI 96797

Upon receiving your application and all requested information from your child's school:

**Kindergarten and First Grade:** We will call to set up an appointment for testing.

**Second through Sixth Grade:** We will call you to set up an appointment for an interview or place your child on a waiting list until the next available opening.

If you have any questions concerning the enrollment procedures, please do not hesitate to give the Elementary School (808-677-0731). Thank you.